CMHP ACCREDITATION STANDARDS AND CRITERIA

Introduction

The College of Mental Health Pharmacy (CMHP) has the overall objective of advancing education and research in the practice of mental health pharmacy.

Accreditation assesses the quality of the processes followed by a producer. It does not accredit the content of individual products, but awards a seal of approval to show that they meet a defined set of accreditation criteria in processes used to develop their product.

There are three domains of product that the CMHP will consider for accreditation: published material, events and online programmes. These products should meet both the general standards and satisfy the criteria as specified for the appropriate domain.

General Standards

All material submitted for accreditation:

- Should be in a final draft form
- Should be aimed at a national audience and at a suitable level for that audience
- Have clear aims and learning outcomes
- Be fully referenced and make suitable acknowledgement of materials used
- Should not promote a single drug or product and be impartial
- Should clearly state if sponsorship has been obtained to develop the material
- Should declare if other organisations have been approached for accreditation, and what this accreditation involves
- Should be submitted at least 4 to 6 weeks prior to the date the document is scheduled for printing.
- Once the application has been accepted as suitable for accreditation, you may state “CMHP Accreditation is sought” as part of the promotional materials.

Acknowledgements

These standards have been developed using the RCN Quality Assurance Standards for Development of RCN accredited Programmes and from the RPS Standards and Criteria for Accreditation.

Note: The accreditation period is for 3 years.
At the end of the accreditation period, organisations will be required to apply for reaccreditation of their training to maintain accreditation and this will involve a new submission and review against the accreditation principles and will incur the full accreditation fee

CRITERIA

Domain 1: Published Materials

Standard Statement	Criteria
1. Materials are consistent with the CMHP charitable aim and its strategy aims	1.1. To advance education in the practice of mental health pharmacy and to promote and disseminate research for the public benefit, in all aspects of that subject 1.2. To support, develop and encourage the safe, effective and economical use of medicines for people with mental health problems. 1.3. To ensure the sharing of good practice and learning in mental health pharmacy
2. Materials are consistent with the Professional Standards of Pharmacy	2.1. The content has direct relevance to mental health pharmacy and fits with the national pharmacy policy and development in UK Four Countries; including government, regulators and professional pharmacy bodies 2.2. Content of the materials are of direct relevance to pharmacy and fits with national pharmacy policy and development in Europe/Internationally; including government, regulators and professional pharmacy bodies 2.3. The content is consistent with the standards of conduct, ethics and performance set out by the General Pharmaceutical Council. 2.4. Materials adhere to the Association of British Pharmaceutical Industries (ABPI) Code of Practice (2008) and the Association of British Healthcare Industries (ABHI) Code of Business Practice (2012) 2.5. Any conflict of interest is acknowledged and associated risks are mitigated
3. Materials are evidence based	3.1. Content of the programme is supported by an appropriate evidence-base 3.2. Relevance of the evidence-base is clearly described 3.3. Process of analysing and synthesising evidence is rigorous

4. Materials have an explicit statement about Intellectual Property Rights (IPR) and copyright issues	4.1. Copyright owner and authorship of the material is specified 4.2. Permission has been granted for the right to use material/resources for an agreed purpose
5. Materials have been considered in relation to equality, diversity and human rights for all target groups	5.1. Materials are compliant with the requirements of the Equality Act (2010) and anti-discrimination legislation (Northern Ireland)

Domain 2: Events

Standard Statement	Criteria
1. Events are consistent with the CMHP charitable aim and its strategy aims	1.1. To advance education in the practice of mental health pharmacy and to promote and disseminate research for the public benefit, in all aspects of that subject 1.2. To support, develop and encourage the safe, effective and economical use of medicines for people with mental health problems. 1.3. To ensure the sharing of good practice and learning in mental health pharmacy
2. Events are consistent with the Professional Standards of Pharmacy	2.1. The content has direct relevance to mental health pharmacy and fits with the national pharmacy policy and development in UK Four Countries; including government, regulators and professional pharmacy bodies 2.2. Content of the events are of direct relevance to pharmacy and fits with national pharmacy policy and development in Europe/Internationally; including government, regulators and professional pharmacy bodies 2.3. The content is consistent with the standards of conduct, ethics and performance set out by the General Pharmaceutical Council. 2.4. Events adhere to the Association of British Pharmaceutical Industries (ABPI) Code of Practice (2008) and the Association of British Healthcare Industries (ABHI) Code of Business Practice (2012) 2.5. Any conflict of interest is acknowledged and associated risks are mitigated
3. Events are evidence based	3..1. Content of the programme is supported by an appropriate evidence-base 3..2. Relevance of the evidence-base is clearly described 3..3. Process of analysing and synthesising evidence is rigorous
4. Events have an explicit statement about Intellectual Property Rights (IPR) and copyright issues	4.1. Copyright owner and authorship of the material is specified 4.2. Permission has been granted for the right to use material/resources for an agreed purpose

5. Events have been considered in relation to equality, diversity and human rights for all target groups	5.1. Events are compliant with the requirements of the Equality Act (2010) and anti-discrimination legislation (Northern Ireland) 5.2. Approaches to enable equality of opportunity and access have been maximised 5.3. Approaches to support the implementation of human rights have been maximised 5.4. Innovative approaches to assure equality, diversity and human rights are developed and benchmarked
6. Events are fit for purpose	**Value** 6.1 Events provide value for money 6.2 Events support individual/organisational change/development 6.3 Other relevant professional standards in existence that add value to the event have been identified and met 6.4 Events meet customer/service requirements **Target Audience** 6.5 Target audience is clearly described 6.6 Market analysis of the target audience has been undertaken (where appropriate) 6.7 Content of the event is relevant and appropriate to the target audience **Aims and learning outcomes** 6.8 Aims reflects the overall purpose of the event 6.9 Aims of learning and development activity are clearly described 6.10 Learning content is appropriate 6.11 Learning outcomes are explicit 6.12 Learning outcomes are measurable (where appropriate) **Assessment of learning**: 6.13 Assessment criteria is provided where appropriate 6.14 Assessment reflects the content of the event
7. **Events have been considered in relation to health and safety**	7.1. A risk owner has been identified, and understands their responsibility for management of event risks 7.2. Events are compliant with appropriate health and safety legislation 7.3. There is an effective mechanism in place for raising concerns
8. **Events have been considered in relation to risk management**	8.1. A risk management process is in place 8.2. Mitigation of risks is evident in the development, implementation and evaluation of the event 8.3. An explicit route for users to provide feedback on the event is in place